

Issue 31/3/2010

Safety/QA

It is the responsibility of all staff to ensure any work is performed to the company procedures and standards required. This includes;

- Participation in the company's safety/QA system.
- Ensuring work standards are maintained
- Provide feedback to management on safety issues with formal reports.
- Provide management with details of any issues which may effect the business.

Operational

The position requires the person to perform electrical construction activities including;

- Electrical panel work.
- Installation of field devices and sensors.
- Installation of cable ladder, duct, cables and any terminations.
- Basic wiring/connection testing including completion of the required check sheets.

Skills

Key attitude requirements are;

- Self motivation.
- Willingness to learn.
- Above average quality of work.
- Result focus on the work done.

The core skills required include;

- A supervisor electrical license.
- An up to date knowledge of wiring rules and licensing requirements.
- Ability to understand wiring documentation.
- The ability to organise your own work and tools
- To be able to supervise apprentices and other training personnel where required.

Management

The position reports to the installation manager on a personnel basis. Day to day activities may be supervised by any nominated team leader.

Financial

Responsible for the project cost tracking where this they are the project supervisor. This includes;

- Completion and any log or report detailing time and materials (for others to invoice)
- Accurate completion of your own time sheets.

Performance
Assessment

The assessment of performance is done by reviewing attitude, skills, tasks and that technical objectives met. An attitude matching the company's personality is essential.

Remuneration

We have an enterprise agreement in place which provides a 36 hour week, industrial rates of pay, graded positions and profit sharing.

Personal Development

The advancement financially is with higher performance in the position itself resulting in grade increases.

The main area of development from this position are;

1. Senior Electrician
2. Installation Supervisor

Other opportunities exist which are not main stream

1. Technician